

Fellowship Hall Use Policy

FRIEDENS EVANGELICAL LUTHERAN CHURCH
28983 181st Ave, New Prague, Minnesota 56071

The property of Friedens Evangelical Lutheran Church is owned for the purpose of carrying out the mission of the church. Should members of the church or non-members wish to use the church property for non-church related functions, the following general guidelines apply.

1. Since our church property is dedicated to carry out the mission of the church, its use will primarily be for the service of our members, and the also to the people of our community, as it is stated in Galatians 2:10. Functions whose purposes are in conflict with our congregation's missions will not be allowed.
2. Our facilities provide a smoke free environment. Alcohol may be served, but it is restricted to canned beer and wine. Liquor is not allowed. We expect all who use our facilities to respect our wishes in this regard.
3. The use of our property must be coordinated through the Church Office, or through one of our staff. It is important that your intended date of use be confirmed on our calendar as soon as possible. Non-members are asked to confirm this date by paying the damage deposit.
4. Non-members are required to provide proof of liability insurance for the period that they use the facility. Normally, you can purchase a rider from your insurance agent for a nominal fee.
5. The following is a fee schedule for the use of our property:
 - a. A deposit against damages and losses in the amount of **\$250.00** is charged in order to reserve our facility. This deposit will be refunded after the facility has been inspected by our staff and when all other fees have been paid. Any damage above the amount of the deposit will be assessed to the party renting the facility when the damage occurred. (This deposit is waived for members of our congregation.)
 - b. The fee for renting our facility is **\$250.00**. This fee is waived to members of our congregation. (A donation is appropriate.)
 - c. A cleaning fee of **\$50.00**, or actual cleaning cost, must be paid **if** the facility is not properly cleaned. Anyone using the facility is expected to leave it as it was found. A list of clean-up duties will be made available.
6. The church property may be used for non-church related meetings, etc. of the community, only when the church shares a common interest, or deems that it is a service wholesome to our community. A member of our congregation must be in attendance for the function, and will oversee the cleaning.
7. No equipment is to leave the church property except upon consideration of the Council Chairman or his appointee.
8. The church retains the privilege to refuse any request, at any time.

If you have any questions concerning the use of the church's facility, please contact:

Bob Heine
Cell # 952-994-0427
e-mail frtreas@bevcomm.net